

Chiang Mai University Regulations
Concerning Discipline and Student Disciplining
B.E. 2553

To fulfill the university resolution to create good people to glorify its name and reputation to promote good discipline, love and solidarity and good manners of its students, by virtue of Section 25 (3) of the Chiang Mai University Act B.E. 2551 and with the consent of the Chiang Mai University Council in the meeting No. 2/2553 on March 20, 2553, the following regulations and student disciplining is issued:

Clause 1. This Regulation shall be called “Chiang Mai University Regulations Concerning Discipline and Student Disciplining B.E. 2553.”

Clause 2. This regulations shall be in force on the day after it is announced onward.

Clause 3. All other regulations, rules, orders and notifications the provisions of which are contained herein or are inconsistent herewith shall be replaced by this regulations.

Clause 4. In these regulations:

“University” means Chiang Mai University.

“Faculty” means the academic section to which the student belongs.

“University Council” means Chiang Mai University Council

“The President” means the president of Chiang Mai University.

“Student Dormitory” means the dormitory under the responsibility of the Student Dormitory Office.

“Student” means student of Chiang Mai University.

Clause 5. The President shall have the care and charge of these regulations and shall have the authority to give the final judgment, issue notifications, criteria and guidelines to carry out the regulations.

Chapter 1: Discipline and Penalties

Section 1: Discipline

Clause 6. Students must observe all the regulations, rules and notifications of the university at all times.

Clause 7. Students must maintain mutual solidarity and behave as decent citizens should and must not do anything that will damage the university's reputation but must maintain peace and order worthy of the status of an elite institution.

Clause 8. Students must be good examples for the society and must not act as a privileged person or cause trouble or damage to others.

Clause 9. Students must obey and respect the teachers and take heed of the orders and warnings of the proper university staff.

Clause 10. Students must dress decently according to time and place. The university staff shall have the right to decline serving a student who does not dress properly.

Clause 11. Students must be ready to present a student ID card when asked. This is set for the sake of safety of life and property on the university premises and to maintain order for using the services of the university or for correct identification of a person in any kind of test and measurement.

Clause 12. Students who fail to observe Clauses 6–11 above or those with the following behavior shall be considered as violating discipline.

- (1) Being immoral or unethical either personally or professionally.
- (2) Engaging in a vice or ruination, gambling, night life or insolvent debt.
- (3) Intaking alcoholic drink or any kinds of drugs in the university premises.
- (4) Causing conflicts, disturbing the peace or any riotous manner on the university grounds such as causing a brawl among students, making loud noises in the nighttime or intentionally riding a motor vehicle that disturbs other people.
- (5) Acting in a way that damages the property, benefits or peacefulness of the university or that of the public.
- (6) Committing a criminal act except for negligence.
- (7) Causing damage to the university in terms of peace and order and the reputation such as
 - a. Having in his possession dangerous weapons like a sword, a gun, war weapons and explosive objects.
 - b. Trespassing on the university's private areas or residences or entering a private place and disturbing other people.

- c. Committing robbery like theft, snatch and run, extortion, fraud.
 - d. Forging documents either for his own benefit or for that of others.
 - e. Selling or having any kind of narcotic for private use, selling or distribution.
- (8) Behaving in such a way that damages his student status or education such as
- a. Cheating or acting in a way that is considered cheating in an examination.
 - b. Intentionally copying or plagiarizing any work for his thesis or Independent Study.

Clause 13. Violation of the discipline outlined in Clause 12 (6) – (8) shall be considered a serious violation of discipline as in Clause 12 (1) – (5) resulting in damaging university fame or severely causing social disturbances.

Section 2: Disciplinary Penalties

Clause 14. Disciplinary penalties are of 5 kinds.

- (1) Execute a bond.
- (2) Probation.
- (3) Probation and suspension for 1–2 semesters.
- (4) Suspension from the study 1–4 semesters or withholding his name to graduate for 1–4 semesters.
- (5) Removing his name from the list for being a student.

Punishment must fit well with the action, granting kindness when it should be so or forgiving or reducing the penalty. For example, a minor misbehavior can be penalized by executing a bond or just a reprimand. A severe discipline violation deserves punish which cannot be lighter than that in (3) above. A student can be put to do some kind of social or public service as well.

Clause 15. For less severe cases, the judgment is left up to the Vice President for Student Affairs or the Dean or Director of the Student Dormitory Office or an authorized person.

For severe cases, the judgment is left up to the President or Vice President who has been authorized.

In the case where the student is not 18 years old, the regulations of the Ministry of Education shall be applied, especially the part dealing with student punishment based on the law of Child Protection.

Chapter 2

Maintaining Discipline

Section 1: Student Discipline Committee

Clause 16. A committee shall be appointed to oversee student discipline:

- (1) Chiang Mai University Student Discipline Committee
- (2) Faculty Student Discipline Committee
- (3) Dormitory Student Discipline Committee

Clause 17. The Chiang Mai University Discipline Committee consists of:

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| (1) The Vice President for Student Discipline | Chairman |
| (2) The Assistant Vice President for Student Discipline (if any) | Vice Chairman |
| (3) Legal experts on student development or psychology or child and juvenile counseling (a maximum of 10) | Committee Members |
| (4) Director of the Legal Division or head of the Discipline Unit | Committee Member |
| (5) Director of Student Development Division | Committee Member |
| (6) Chief of Discipline Unit, Student Development Division | Committee Member |

Clause 18. The Chiang Mai University Student Discipline Committee shall have the authority as follows:

- (1) Suggest revisions of the rules, regulations, notifications or orders related to student discipline to the university.
- (2) Prepare the criteria and investigation procedures on student discipline including the appeal proceedings.
- (3) Propose to the university regulations, announcements or any other orders related to student discipline consistent with the regulations.
- (4) Devise measures for improving student discipline.
- (5) Propose to the university the results of the investigation on severe discipline violations and the proper and fair punishment for such violations.
- (6) Oversee the investigations and penalties set by the Student Discipline Committee and the Student Dormitory Committee to be in line with the standards and fairness.

- (7) Appoint a working group or a sub-committee to assist in the work as necessary.
- (8) Publicize through various media to inform the students and parents of the regulations on student discipline, punishment and investigation process as well as the students' basic rights, including the protection provided to students by the university.
- (9) Carry out other relevant duties or those assigned by the university.

Clause 19. The Faculty Student Committee consists of:

- (1) The Dean Chairman
- (2) Deputy Dean or Assistant Dean on Student Discipline Vice Chairman
- (3) A maximum of 5 representatives of faculty staff and other officials in the faculty that are appointed by the Dean Committee Members
- (4) A staff member of the Faculty Student Affairs appointed by the Dean Secretary and Committee Member

Clause 20. The Faculty Student Discipline Committee shall have the authority and duties as follows:

- (1) Prepare the rules and regulations, announcements and orders related to student discipline at the faculty level to be proposed to the university without being inconsistent with these regulations.
- (2) Propose measures to improve the regulations on student discipline at the faculty level.
- (3) Oversee the students' behavior in the faculty to be in line with these regulations and with (1) above.
- (4) Investigate or appoint an investigation committee to work on the case and suggest the penalties and further report the results to the university on the case and the process.
 - a. For less severe cases, the faculty can carry out the procedures, including punishment and report them to the university.
 - b. For severe cases, the faculty can carry out all the procedures and propose to the university to consider the punishment.

- (5) Carry on the relevant matters or those assigned by the Student Affairs Committee of Chiang Mai University or the university.

Clause 21. The Dormitory Student Discipline Committee consists of:

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| (1) Director of the Student Dormitory Office | Chairman |
| (2) One to three instructors or advisors for the dormitory appointed by the Director of the Student Dormitory Office | Committee Members |
| (3) One to three dormitory managers or dormitory parents | Committee Members |
| (4) Dormitory staff appointed by the Director of the Student Dormitory Office | Committee Members |

Clause 22. The Dormitory Discipline Committee has the authority and duties as follows:

- (1) Consider and approve rules and regulations, notifications or orders related to discipline for students in the dormitories to the university without being inconsistent with these regulations.
- (2) Issue guidelines and measures related to improving discipline of the dormitory students.
- (3) Oversee the behavior of dormitory students based on these regulations and (1) above.
- (4) Conduct investigations or appoint an investigation committee and establish the punishment and report to the university the actions taken as follows:
 - a. For less severe offences, the Student Dormitory Office shall handle the case, the punishment and report to the university.
 - b. For a severe offense the Student Dormitory Office shall carry out all the procedures and then propose to the university to consider the punishment.
- (5) Carry out all the relevant procedures (as assigned by the Chiang Mai University Student Discipline Committee or the university).

Clause 23. The Discipline Unit of the Student Development Division has the duty to provide advice or suggestions to the Faculty Student Discipline Committee and the Dormitory Student Discipline Committee to ensure smooth and correct procedures.

Section 2: Proceeding on Student Discipline

Clause 24. When it is clear that a student has caused some minor discipline violation or behaved indecently, the chairman of the Chiang Mai University Discipline Committee or the Faculty Discipline Committee or the chairman of the Dormitory Student Discipline or any person designated by the chairman, as the case may be, shall summon the student to appear before the committee chairman or designated person and heed the warnings and cease the behavior or the action. The matter will be recorded in writing without having to appoint an investigating committee and the punishment can be exempted.

Clause 25. In the case where the offence has been presented to the university, faculty or dormitory office or the University Discipline Committee or the Faculty Discipline Committee or the student Discipline Committee stating that the offence has been committed and it should not be handled as per Clause 24, the Faculty Discipline Committee or the Student Dormitory Discipline Committee shall carry out the disciplinary procedure as the case may be.

In the case where the discipline violation in paragraph one involves several faculties, the matter can be left up to the Chiang Mai University Disciplinary Committee or a joint committee can be appointed from the Faculty Discipline Committees of the relevant faculties to handle the case.

Clause 26. When the authorized people in Clause 25 feel that the evidence is not adequate or clear, an investigation committee can be appointed for a preliminary investigation.

Clause 27. The Faculty Student Discipline Committee or the Student Dormitory Discipline Committee or the Investigation Committee must complete the investigation within 30 days, beginning from the day they are informed of the offence or when the appointment of the Investigation Committee is issued, as the case may be.

If the investigation cannot be completed within the period in paragraph one, an extension can be requested two more times, 15 days each time.

If the extension has been granted as in paragraph 2 and the investigation is still incomplete, a request for an additional extension can be submitted through the Chiang Mai University Student Discipline Committee and the extension period must not be for more than 30 days.

Clause 28. The accused student shall be personally informed of the offence in writing with all the evidence and a brief description of his behavior or action and the charge clearly stated and a copy of this will be sent to his parent or caretaker.

If the student (the accused) tries to evade or attempts to avoid being informed of the charge or neglects to cooperate in any way, the case should be recorded as part of the investigation report.

Clause 29. The investigation must abide by freedom and without prejudice and by a fair standard as follows:

- (1) Inform about the names of the Investigation Committee and explain all the procedures of discipline execution.
- (2) Inform about the rights and duties of the student related to the disciplinary punishment.
- (3) Inform about the time, date, place and the issues to be dealt with by the Investigation Committee.
- (4) Give the accused student a chance to explain or contest any charge presenting witnesses and evidence in person or documents or relevant objects concerning the accusation or offense.
- (5) Allow the accused student to check relevant documents used in the investigation without disturbing or causing any insecurity to the witness or the rights of an outsider or third party.
- (6) Inquiry of the student or witness must be recorded and signed by the persons who give testimony and the investigator.

Clause 30. The investigator has the authority to ask for evidence in the possession of the relevant parties or to summon the relevant people to give testimony or go out to inspect the place or locations to be used for the investigation.

Clause 31. The student who is accused of discipline violation shall have the rights to present all the evidence and witnesses to the interrogator before the interrogation is complete.

Clause 32. After the investigation has been completed with all the evidence collected, a report of the results and the file of the inquiry will be presented to the person with authority to pronounce punishment for consideration and to take further action.

Clause 33. The verdict must come with facts, relevant rules, reasons for the verdict and appeal time.

Clause 34. After all the procedures concerning the discipline have been carried out, the Faculty Student Discipline Committee, the Student Dormitory Committee or the university shall inform the student of the result along with the time and method to exercise his rights to contest the verdict or to appeal.

Chapter 3: Appealing a Verdict

Section 1: Appeals Committee

Clause 35. An Appeals Committee of 5–7 persons shall be appointed by the President from faculty members or university staff or experts in psychology, student development, legal matters or children and juvenile counselors as deemed appropriate.

An Appeals Committee member who is a stakeholder of the accused student or the accused one who engaged in the discipline case previously shall have no right to attend the meeting on this case.

Clause 36. The Appeals Committee shall have the authority as follows:

- (1) Consider the appeal against the order for punishment, the facts, regulations and the sound judgment and make a resolution as follows:
 - a. The appeal is reasonable and agrees to cancel the order or change judgment.
 - b. The appeal is unreasonable and agrees to dismiss the appeal.
 - c. When noting that the investigation was not correct or some procedures were not correct, the procedure be ordered to be done again.
- (2) Carry out any other relevant matters or, according to the designations given by the university, the resolution of the committee shall be based on majority vote. After completion of the operation, the university shall be informed regarding further action.

Section 2: Appealing a Judgment

Clause 37. Appealing of a judgment or verdict must be done by the person only.

Clause 38. The convicted student has the right to appeal to the Appeals Committee within 30 days beginning from the day the verdict is issued. The complaint must be made in writing with the reason and submitted through the Discipline Unit or the Student Development Division and the Appeals Committee must look into it within 30 days beginning from the day the appeal request is received. An extension of not more than 30 days can be granted by the approval of the President.

Clause 39. The Appeals Committee shall inform the university of its resolution and the person(s) in Clause 15 shall carry out the resolution.

Clause 40. The adjudgment of the Appeals Committee shall be final.

Given on April 20, B.E. 2553

(Professor Emeritus Kasem Watanachai)
Chairman of the Chiang Mai University Council