

Job No. 

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*(Only for institution staff)*

## Cooperative Education Proposal Form

### Faculty of Humanities, Chiang Mai University

To Dean .....

.....(Name of Business)..... is interested in accepting cooperative education students and would like to propose the job details as follows:

<b>Name of Business</b> (in Thai) _____	
(in English) _____	
Address No. _____	Road _____ Alley _____ Sub-district _____
District _____	City _____ Postal Code _____
Tel. _____	Fax _____ E-mail _____
Type of Business/Product _____	
Total Staff Number _____	Person(s) Total work hours _____ (Hour/Week)
<b>Name of Business's Employer</b>	
<b>Name</b> _____	<b>Position</b> _____
Should the university wish to coordinate with the business, please contact the	
<input type="radio"/> Manager/Division Leader	
<input type="radio"/> Contact the staff of the business as follows	
<b>Name</b> _____	<b>Position</b> _____ <b>Department/Section</b> _____
<b>Field of Requirements</b> _____	<b>Student No.</b> _____ Person(s) _____
<b>Qualifications of the students and other requirements</b> (Equipment and tools required to be carrier for the operation) _____	
_____	
<b>Job Position</b> _____	
<b>Job Description</b> <i>(May be a project, research, or full-time job corresponding to the field of study.)</i> _____	
_____	
<b>Duration of work</b>	
<input type="radio"/> Semester 1 (Aug - Dec, Year.....) <input type="radio"/> Semester 2 (Jan - Nov.) Year.....) <input type="radio"/> Full Academic Year (Year.....)	
<b>Student welfare during work period</b>	
<b>Salary</b> _____ Baht/Day or Baht/Month	
<b>Accommodation</b> <input type="radio"/> Yes <input type="radio"/> No fees <input type="radio"/> Student responsible for fees of _____ Baht/month <input type="radio"/> No accommodation	
<b>Transportation to and from the accommodation and the community.</b>	
<input type="radio"/> Yes <input type="radio"/> No fees <input type="radio"/> Student responsible for fees of _____ Baht/month <input type="radio"/> No accommodation	
<b>Other welfare</b> (Please indicate e.g. food and uniform) _____	
<b>Note:</b> Please attach a map showing the location of the place of work for the convenience of self-reporting and for supervision by the professors. Thank you.	(Signature) _____ (Informant) ( _____ ) Position _____ Date _____